PUNCTUALITY COUNTS

Uxendon Manor Primary School and Brent Education Welfare Service are working together to highlight the importance of excellent punctuality to your child's education.

TYPES OF LATENESS.

The school day starts at **8:30am** and children are expected to be in between **8.30am** and **8.55am** for soft start in preparation to start their lesson on time.

Late before the register closes (8.55 - 9.00am)
Although your child may only be a few minutes late, they have missed the opportunity to chat with friends before school. They may feel unsettled and embarrassed as they come into the classroom late.

Late after the register closes (after 9.00am)
This can count as an unauthorised absence which will show on your child's record. Your child has missed the start of lessons and may feel anxious and less confident because they do not understand what is going on.

WHY IS PUNCTUALITY SO IMPORTANT?

- It makes a GREAT START to the day, putting your child in a positive frame of mind to make the most of the day's learning and activities.

- It allows your child time to make friends in the playground and to settle into the classroom.

- It ensures that your child doesn't miss out on the start of lessons.

- It ensures your child does not feel anxious about going into class after lessons have started.

- It helps your child to develop a good pattern of behaviour in terms of time keeping and time management – important skills for the future.

HOW YOU CAN HELP.

- Get to know your child's school timetable – work together to make sure they have everything ready the night before e.g. books, cooking ingredients, PE or swimming kit, uniform!

- Make sure your child has a good bedtime routine so they get plenty of rest and don't struggle out of bed in the morning.

- Invest in a good, reliable alarm clock – set it together as part of your child's bedtime routine.

- Try to ensure your child has a good breakfast to set them up for the day.

- Have a back up plan for getting your child to school in case something crops up – friends or family, perhaps neighbours who are taking their children to school anyway.

- Allow lots of time for your journey.

- If you are finding it difficult to get your child to school on time, talk to a teacher and ask for help.

Thank you sincerely for your support.

Ms J Vekaria — Deputy Headteacher

Sandra Louison — Education Welfare Officer